



古琦 Kate Janelle Binns

求职目标：对外汉语老师/英语老师/翻译
Job Objective: TC SL Teacher/ English Teacher/ Translator

工作经历

Working Experience

2016.05-至今

对外汉语家教老师

- 工作内容：为外国学生进行汉语辅导，包括初级语音、口语及中高级阅读、语法的讲解，还包括汉语水平考试5级的辅导。
- 工作总结：运用讲授、观察、训练、对比等教学方法，帮助学生习得及掌握汉语听说读写的能。经过辅导，学生普遍反映其汉语水平有显著提高。

May 2016-Now

Teaching Foreigners Chinese

Tutor

- **Job Description:** Helping pre-intermediate learners with their pronunciation, oral language and basic grammar; help intermediate and advanced learners with their reading, writing, grammar and Chinese Proficiency Exam(HSK)- Level 5 examination.
- **Job Evaluation:** Used different methods including expository method, observational method, training method and comparison method. Students enjoyed acquiring skills in listening, speaking, reading and writing.

2014.06-2014.12

高中英语家教老师

- 工作内容：为高中学生进行英语辅导，主要加强其高考语法知识并进行巩固。
- 工作总结：经过补习，学生的英语成绩有明显的提高；找到学生薄弱的地方进行巩固加强；能与及学生家长进行及时、良好的沟通，主动解决问题。

June 2014-December

Teaching High School Students English

Tutor

- **Job Description:** Helped students with their English grammar, Writing and Oral test for Gaokao(China's College Entry Exam).
- **Job Evaluation:** Took the initiative to communicate with parents about how to help their students learn better, also did lesson plans in order to help strengthen students' skills in writing, speaking and made improvements in exams.

教育背景

Education

2011.09-2015.06

宁夏大学人文学院

汉语言文学师范(本科)

主修课程：

现代汉语、古代汉语、教育学、写作学、教育心理学、语文课程与教学论、中国古代文学史、中国现当代文学史、外国文学、文学批评、文学概论、大学英语等。

September 2011-June

Ningxia University's School of Liberal

Chinese Literature(Bachelor)

Major Courses:

Modern Chinese, Ancient Chinese, Pedagogy, Writing, Educational Psychology, Chinese curriculum and teaching methodology, Ancient Chinese Literary History, Chinese Contemporary Literature History, Foreign Literature, College English etc.

2011.09-2015.06

宁夏大学外国语学院

英语(辅修)

主修课程：

现代大学英语、语音、英语笔译、英语口语、听力教程、写作、英语国家概况、英美文学选读、泛读等。

September 2011-June

Ningxia University's School of Foreign Language

English(Minor)

Major Courses:

Contemporary College English, Phonetics, Translation, Interpretation, Listening, Writing, Introduction To The English-Speaking Countries, British and American Literature, Extensive Reading etc.

实习经历

Internship

2014.07-2014.12

宁夏大学国际教育学院

助教

在对外汉语课堂随堂听课，辅导学生；批改学生作业、试卷；负责部分教务工作，沟通协调，做好学生和教师之间的桥梁。

Assisted teachers by helping in teaching and answering students' questions, checked students' homework and papers. Took responsibility in some administration work and was a bridge between students and teachers.

技能证书 Certificates

CET-6, 优秀的英语听说读写能力
普通话二级甲等
高级中学教师资格证

College English Test- Level 6, excellent English
Mandarin Secondary-Level A
High School Teaching Certificate

奖项荣誉 Awards

2012.11 获校级一等奖学金
2012.11 被评为宁夏大学“三好”学生
2012.12 获国家励志奖学金
2013.09 获CCTV“希望英语”风采大赛宁夏赛区大学成人组一等奖
2013.10 获2013年“外研社杯”全国英语演讲大赛宁夏赛区二等
2012.11 School-Level First Class Scholarship
2012.11 Ningxia University's Outstanding Student
2012.12 National Motivational Scholarship
2013.09 The First Prize In The CCTV "Star of Outlook" Ningxia Regional English Talent Competition
2013.10 The Second Prize In The Ningxia Provincial Final of "FLTRP Cup" English Public Speaking Contest

自我评价

Self-Assessment

本人性格亲切大方，热衷人文关怀。兴趣是读书、听音乐和与不同的人交流；
诚实正直，有严谨的工作态度，责任心强，善于沟通合作，能分析并解决问题；
擅长学习、思考和应用，适应能力强。

Having a positive outlook on life, and caring for others. Interested in reading, listening to music and communicating with different people. Honest and transparent; responsible. Good at cooperation and analyzing problems. Enjoy learning new things and can adjust to changes well.
